

PRESIDENT'S SECRETARIAT  
(Rashtrapati Bhavan)

Subject: Internship at Press Wing of Rashtrapati Bhavan.

Services of Interns from reputed Journalism Schools/leading Universities (specializing in Law, Literature, Political Science and History) are required in Press Wing of the President's Secretariat on the following terms and conditions:

<u>Objective:</u>	To familiarize willing and eligible graduates pursuing Journalism, Law, History, Political Science, Literature etc.
<u>Eligibility:</u>	Candidates having a first class graduate degree in Journalism, Law, History, Political Science and Literature from Universities/Institutions of National and International repute. Under graduate students of exceptional qualifications will also be considered.
<u>Duration:</u>	Three months at different points of time during a year and can be extended depending on the performance of the interns.
<u>Remuneration:</u>	The interns would be paid remuneration @ Rs.5000/- per month per intern, payable on satisfactory completion of their internship. (Arrangements for accommodation and transport will be made by interns on their own)
<u>Declaration : of Secrecy</u>	Selected Interns are required to furnish a declaration of secrecy before reporting for internship.
<u>Logistic support:</u>	Selected Interns will be provided with necessary logistic support i.e. office space and computer with internet facility.
<u>Placement:</u>	The selected interns would be attached to different sections of the Press Wing of President's Secretariat and will report to Deputy Press Secretary.
<u>Submission of Papers</u>	Selected interns will be required to present a report/paper on the duties performed by them at the end of their internship on how Rashtrapati Bhavan's public interface can be improved.
<u>Certificate of Internship</u>	On completion of internship, a certificate will be issued to the interns on satisfactory completion of their internship on submission of their report/paper after evaluation by Dy. Press Secretary.
<u>Selection</u>	All the applications received from interested and eligible students will be scrutinized by a Selection Committee of the President's Secretariat.

Willing and eligible students may send their applications in the prescribed format (available on the website of Rashtrapati Bhavan, i.e. <http://presidentofindia.nic.in>) to Deputy Press Secretary, Press Section, President's

Secretariat, Rashtrapati Bhavan, New Delhi, latest by **26<sup>th</sup> December, 2012**. Besides, scanned copies of duly signed applications may also be sent to [dps@rb.nic.in](mailto:dps@rb.nic.in) or sent by fax at 011-23010252.



(Shamima Siddiqui)  
Deputy Press Secretary to the President

Application Format for Internship programme of the Press Wing of  
Rashtrapati Bhavan

Name & address of the institution:  
(with latest passport size photograph of the applicant)

Phone number of institution:

BIO-DATA

Full Name (Mrs./Ms./Mr.):

Date of Birth:

Age:

Full Postal address for communication:  
(including email address):

E-mail:

Telephone No.: (Residence)

(Mobile)

Educational Qualifications:

Exam	University/Institute	Year of Passing	% of marks	Subject(Journalism, Law, History, Political Science, Literature)

Extra Curricular activities:

Projects Undertaken:

Project Preferences: (Please note that it may not always be possible to allocate project of your choice)

I certify that above information furnished by me is true to the best of my knowledge and belief.

Place:  
Date:

Signature:  
Name:

Authentication of particulars furnished above by the Institute/university.

This is to certify that the information furnished by Mrs./Ms/Mr.....  
in the form of application above is correct to the best of our knowledge.

Recommendations, if any

(Signature and Seal of Authorised official)